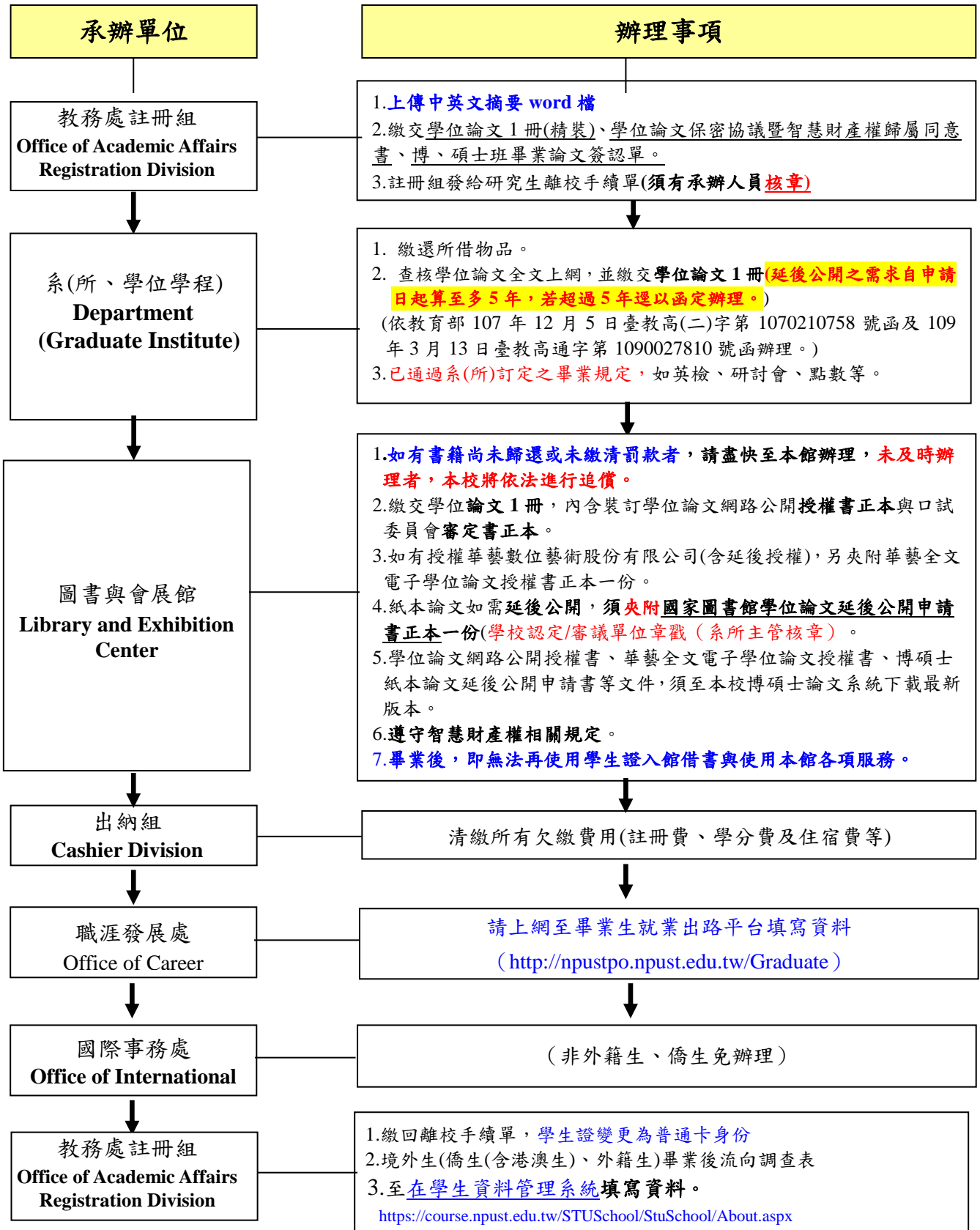


# 研究生離校手續單各單位流程

製表 110.12.22

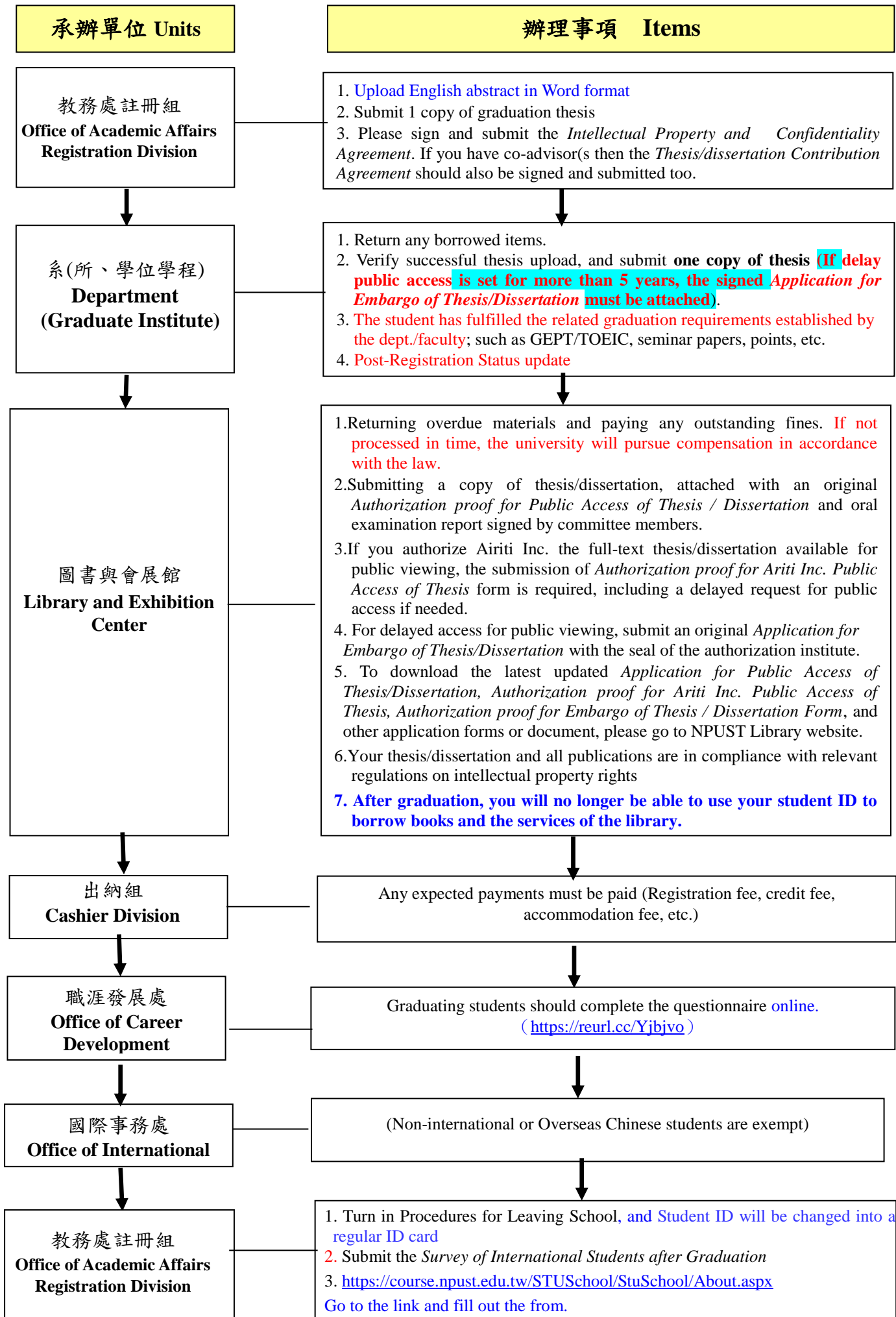


## 離校宣導注意事項 (學生簽名)

軍訓室 Military Training Agency	完成畢業離校手續後,入學時所申請的兵役緩徵/儘後召集原因亦即將消滅,會恢復納入徵兵/教育召集程序,並依規定服役或接受教育召集。若因生涯規畫欲儘早完成役期者,可主動到戶籍所在地鄉、鎮、市、區公所(役政單位)聯繫與申請,以利業管單位辦理本項事宜。
生活輔導組 Life Guidance Section	提醒你的愛車,離境前務必先至監理所站辦理車輛過戶登記;如車輛不再使用,請將號牌及行照繳回監理機關、完成報廢登記,避免別人利用你留置台灣的車輛,從事不法行為,衍生你的法律責任。 (查核境外學生車籍是否辦理過戶)

# Procedure of Graduation ( Graduate Student )

製表 110.12.22



## 離校宣導注意事項 Precautions for leaving school advocacy (Student Singnature)

軍訓室  
Military Training Agency

Congratulations on your graduation. After completing the Procedures for Leaving School, the reason for the postponement of military service you applied for at the time of enrollment will soon be removed. You will resume being included in the conscription/education convocation procedure, and serve or receive education convocation according to the regulations.

If you want to complete the service as soon as possible due to career planning, you can take the initiative to contact and apply at the township, town, city, district office (service unit) where your household registration is located, so that the business management unit can assist you in handling this matter.

生活輔導組  
Life Guidance Section

**Dear Graduate Students:**

Before leaving the country, please make sure to go to the Motor Vehicles Office to transfer the registration of your vehicle. If the vehicle will no longer be used, please return the registration plate and the vehicle registration to the Motor Vehicles Office and complete the vehicle decommissioning form so that you will not be liable if the vehicle is involved in illegal activities in the future.

(Verification that the international student's vehicle registration has been transferred )

### 備註(Note)：

1. 本離校手續單需經註冊組承辦人員核章始為有效表單。私自影印、掃描列印、網路下載均為無效。

**The Procedures Form for Leaving School must be stamped by the responsible person in the Registration Division before it is valid. Photocopies, printed scans or downloaded copies are invalid.**

2. 以上項目 第 2 至 7 項目可不按先後順序辦理。

**The above listed items 2-7 can be completed in any specific order.**

3. 辦妥離校手續單所有項目後，即可持本單及學生證(變更普通卡)至註冊組領取畢業證書。委託他人代領時，須填具畢業證書領取委託書、委託者學生證及被委託人附照片之證件，始可代領畢業證書。

**After all the items for the school leaving procedures have been completed, this form and student ID (changed to a regular ID) can be taken to the Registration Division for the collection of diploma. If another person is appointed to collect the diploma instead of the actual diploma recipient, a Diploma Collection Designated Agent Form, the agent's student ID and a photo ID of the student authorized by the recipient agent will be required for the collection of the diploma.**